

HSEP 2008 Staff Travel Information Form

Staff Member Name: _____

Today's Date: _____

Mail this completed form no later than July 11, 2008 to:

Linda Holmes, PO Box 46, Woodhull, IL 61490

- ✓ Staff arrival at camp is between 4:30-6:00pm on **Friday, July 25th** for orientation and training.
- ✓ **DO NOT BRING CAMPERS WITH YOU.** Make other arrangements for campers for those two nights.
- ✓ Staff departure is **AFTER 4:00pm on Saturday, August 2nd** (following mandatory after-camp staff meeting and camp cleanup).
- ✓ **If you change your travel plans after mailing this form,** please call or email Linda Holmes to notify her of the change at 309-334-2500 or moms727@winco.net until July 24th.
- ✓ **For changes after July 24th or on the day of travel** due to a missed, delayed, changed flight, time, etc. call Linda Holmes at 309-248-7121 (camp phone).

ARRIVAL TRAVEL INFORMATION

I am traveling to camp by (check one):

- Private transportation (arrive at camp no later than 6:00pm Friday)
- Airplane (arrival at Peoria Regional Airport no later than 4:00pm Friday)
- Bus (arrival at Trailways Bus Line, Peoria, IL no later than 4:00pm Friday)
- Other _____

ARRIVAL DATE:

Friday, July 25, 2008

If arriving by private transportation:

Arrival Time at Camp	AM PM (circle one)
Name of Driver	
Relationship to You	
Contact Phone of Driver	()

If arriving by plane or bus please provide detail here:

Airline/Bus Line	
Originating City	
Arrival City	
Arrival Time	AM PM (circle one)

DEPARTURE TRAVEL INFORMATION

I am departing camp by (check one):

- Private transportation (depart after 4:00pm Saturday)
- Airplane (depart Peoria Regional Airport after 6:00pm Saturday)
- Bus (depart Trailways Bus Line, Peoria, IL after 6:00pm Saturday)
- Other _____

DEPARTURE DATE:

Saturday, August 2, 2008

If departing by private transportation:

Departure Time	AM PM (circle one)
Name of Driver	
Relationship to You	
Contact Phone of Driver	()

If departing by plane or bus please provide detail here:

Airline/Bus Line	
Departure City	
Departure Time	AM PM (circle one)