

# Heartland SEP 2010 Volunteer Staff Application



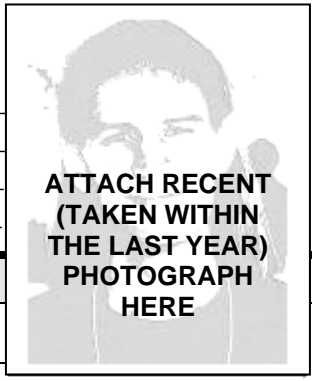
OFFICE USE ONLY

Date Rec'd \_\_\_\_\_

Accept \_\_\_\_\_

Position \_\_\_\_\_

Deny \_\_\_\_\_



STAFF APPLICATION DEADLINE: **MAY 1, 2010**

## Applicant Information PLEASE PRINT

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Mailing Address \_\_\_\_\_ (Circle): Male / Female

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Email Address \_\_\_\_\_ Home Phone (\_\_\_\_) \_\_\_\_\_

Birth Date (month/day/year) \_\_\_\_/\_\_\_\_/\_\_\_\_ Age at Camp \_\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_\_

Parent/Guardian

Name(s) if under 18 \_\_\_\_\_ Parent Phone (\_\_\_\_) \_\_\_\_\_

Have you **attended** a Generations/SEP camp as a **camper**? (Circle): YES / NO Year(s)/Location(s) \_\_\_\_\_

Have you ever **served as camp staff**? (Circle): YES / NO Year(s)/Location(s) \_\_\_\_\_

If staff, in what position(s) have you served? \_\_\_\_\_

**Adult T-Shirt Size** (Circle): S (34-36) M (38-40) L (42-44) XL (46-48) XXL (Over 48) Other \_\_\_\_\_

### Church Affiliation: *Please check all that apply*

I attend church services regularly: \_\_\_\_\_  
Name and location of church/congregation

I am an adult-baptized member of the following church: \_\_\_\_\_

List other ministry involvement or attendance: \_\_\_\_\_

### Camp Location & Dates

STAFF ARRIVAL DATE:

STAFF DEPARTURE DATE:

EAGLE CREST CAMP, CENTRAL ILLINOIS

FRIDAY, JULY 30, 2010

SUNDAY, AUGUST 8, 2010

Camp session runs from Sunday, August 1 through Saturday, August 7, 2010

### HSEP Volunteer Staff Training

COMBINED STAFF RETREAT AND COUNSELOR TRAINING WEEKEND: APRIL 9-11, 2010

### Describe your relationship with Jesus Christ

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Why would you like to be a Heartland SEP Staff Volunteer?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(continued on next page)

**References** Two (2) recommendation forms should be completed and submitted separately by the references listed below if not on file.

Please have **two (2) recommendation forms completed**: one from your pastor (or a pastor not related to you) and one from a responsible adult (not related to you), who are knowledgeable of your ability to work with youth, in ministry, and in the specific areas for which you are applying. Additional forms may be downloaded from [www.heartlandcamp.org](http://www.heartlandcamp.org)

Name of Pastor (attach letter of recommendation)	Phone Number	Relationship to Applicant
Name of additional reference (attach letter of recommendation)	Phone Number	Relationship to Applicant

Please attach documentation of criminal background check to this application. This can be obtained by contacting local police and may require a nominal fee.

**Spiritual Gifts** If known, please list up to three (3) of your spiritual gifts

Spiritual Gift #1	Spiritual Gift #2	Spiritual Gift #3
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**Preferred Staff Volunteer Positions** After filling out the Skills, Interest, and Experience Inventory on Page 4 list your preferred positions below with supporting information. Please be specific & decisive – do not write “wherever”, “whatever needed”, “any”, etc.

First Choice	Relevant Experience/Training/Certification
Second Choice	Relevant Experience/Training/Certification
Third Choice	Relevant Experience/Training/Certification

I have the following current certification(s):  CPR  EMT  First Aid  Lifeguard  Other \_\_\_\_\_

Does the applicant have a condition that limits or prohibits his/her physical activity? (Circle): YES / NO

If yes, please explain below. If no response is given, Heartland SEP will conclude that the applicant can engage in all camp-related activities.

\_\_\_\_\_

\_\_\_\_\_

**Additional Information** This supplemental information is required for applicants for volunteer service at Heartland SEP whose desired position includes, or might include, working with, or in close proximity to, minors.

Do you ever drink alcohol to the point of drunkenness? (Circle): YES / NO

Do you use illegal drugs? (Circle): YES / NO

Have you ever been arrested for or convicted of a crime? (*You may exclude certain misdemeanors the law exempts from disclosure. Conviction will not necessarily disqualify you.*) (Circle): YES / NO

Have you ever been arrested for or convicted of child abuse, child molestation, child neglect, sexual assault, rape, or any other sex crimes, drug crimes or violent crimes? (Circle): YES / NO

Have you ever had a civil judgment entered against you or is there a pending complaint against you concerning intentional injury against others or your treatment of minors? (Circle): YES / NO

Date(s) of arrest/conviction(s) \_\_\_\_\_ Case number(s) \_\_\_\_\_

Location(s) of arrest/conviction(s) \_\_\_\_\_

Is any such criminal or civil case currently pending against you or on appeal? (Circle): YES / NO

What were you convicted of? What was the judgment entered against you? \_\_\_\_\_

Penalties/terms of judgment imposed \_\_\_\_\_

(continued on next page)

## Staff Volunteer Service Request and Applicant Certification

- I, the undersigned, agree to donate my time at Heartland SEP as staff without expectation of payment or compensation. I understand that my room and board will be provided as a courtesy at the Heartland SEP site, if accepted.
- I also understand that if accepted as a volunteer, this service relationship is mutually agreed-upon and is terminable at will by either party.
- I certify that to the best of my knowledge the information provided by me in this application is accurate, complete and without material omission. I authorize Heartland SEP to investigate the statements contained in the application. I also release Heartland SEP and any person, company or institution that provides Heartland SEP with information concerning my background from any and all liability or claims that may result from the investigation, use or disclosure of such information, and/or any damage that may result. I understand that any misrepresentation, falsification, or material omission of information on this application may result in my failure to receive an offer, the withdrawal of an offer, or if I am accepted as staff, in my dismissal from staff position.
- I understand that this application augments all other applications previously submitted to Heartland SEP by the undersigned applicant.
- I understand that Heartland SEP does not provide personal medical or health insurance, and that it is my responsibility to provide personal insurance.
- Heartland SEP may use any photos or videotapes taken of me at any camp event in their publications or those of their sponsor, Grace Communion International.
- I agree with the "Statement of Beliefs" and support the policies of Heartland SEP.
- In keeping with its Christ-centered mission Heartland SEP sets high standards of personal conduct. These standards include rules against intoxication or possession of intoxicants, sexual misconduct, use or possession of illegal drugs, misuse of legal drugs, stealing, smoking, disorderly conduct, intentional destruction of property, refusal to cooperate with Heartland SEP personnel or any conduct or attitudes not in keeping with Christian standards.
- I understand that staff members who do not abide by the rules and policies of Heartland SEP, or whose conduct or attitude undermine the wholesome, positive, and Christ-centered camp environment, may be dismissed, and their travel arrangements to return home will be made at their own expense.

**THE UNDERSIGNED HAS CAREFULLY READ THIS CERTIFICATION AND FULLY UNDERSTANDS AND AGREES WITH ALL OF THE ABOVE.**

\_\_\_\_\_  
Applicant's signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/guardian's signature  
(Required, if applicant under 18)

\_\_\_\_\_  
Date

## Application Process

DEADLINE: Apply no later than **May 1, 2010**. Completed applications will be reviewed as they are received. Information packets will be sent to the Heartland SEP staff volunteer upon acceptance.

**INCOMPLETE APPLICATIONS WILL BE RETURNED**

PLEASE INCLUDE THE FOLLOWING:

- Completed application
- Attached recent photo (taken within the last year)
- Completed Skills, Interest, and Experience Inventory
- Documentation of criminal background check from local police
- Two (2) recommendation forms submitted to your references for completion

MAIL COMPLETE APPLICATION PACKAGE TO:

Linda Holmes  
PO Box 46  
Woodhull, IL 61490

Phone: 309-334-2500  
Email: moms727@winco.net

Visit our website: [www.heartlandcamp.org](http://www.heartlandcamp.org) for forms and updates

Heartland SEP is a private, non-profit entity sponsored by the Generations Ministry of Grace Communion International. Our purpose is to promote Jesus Christ and His way of life to all participants. Campers and staff of all nationalities, races and denominations are encouraged to join us as we share in Christian worship and life.

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# SKILLS, INTEREST, AND EXPERIENCE INVENTORY

Please supply the information that will help us place you on the staff so as to best serve the needs of Heartland SEP

Use a scale of **1 through 5**, where **1 = "just a little"** and **5 = "a lot"**

Skills	Interest (1 - 5)	Ability Level (1 - 5)	Experience (1 - 5)	List Certifications & Qualifications (attach additional sheets if necessary)
Accounting/Bookkeeping				
Archery				
Arts & Crafts				
Audio/Visual				
Basketball				
Belaying/Climbing Wall				
Computer Skills (DTP)				
First Aid/CPR				
Custodial/Maintenance				
Dance (list styles, e.g. ballroom, hip-hop, etc.)				
Dorm Counselor				
Early Childhood Education				
EMT				
Food Services/Chef/Kitchen				
Football				
High Ropes				
Knot tying/Lashing				
Lifeguard/Waterfront Supervision				
Medical/Doctor/Nurse				
Music/Instrument (what instrument?)				
Music/Vocal				
Nature - Conservation Skills				
Office/Clerical				
Orienteering - Map & Compass				
Performing Arts/Drama				
Photography				
Radio/Broadcasting				
Retail Sales				
Security & Safety				
Soccer				
Softball				
Tennis				
Team Building/Challenge Course				
Tent Camping				
Videography				
Volleyball				
Worship Leader				

Please supply additional experience and qualifications you have that you feel will be relevant to camp:  
(attach additional sheets if necessary)

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